

Knowledge Sharing Platform Introduction and engagement

IUC Japan 10/11/2018

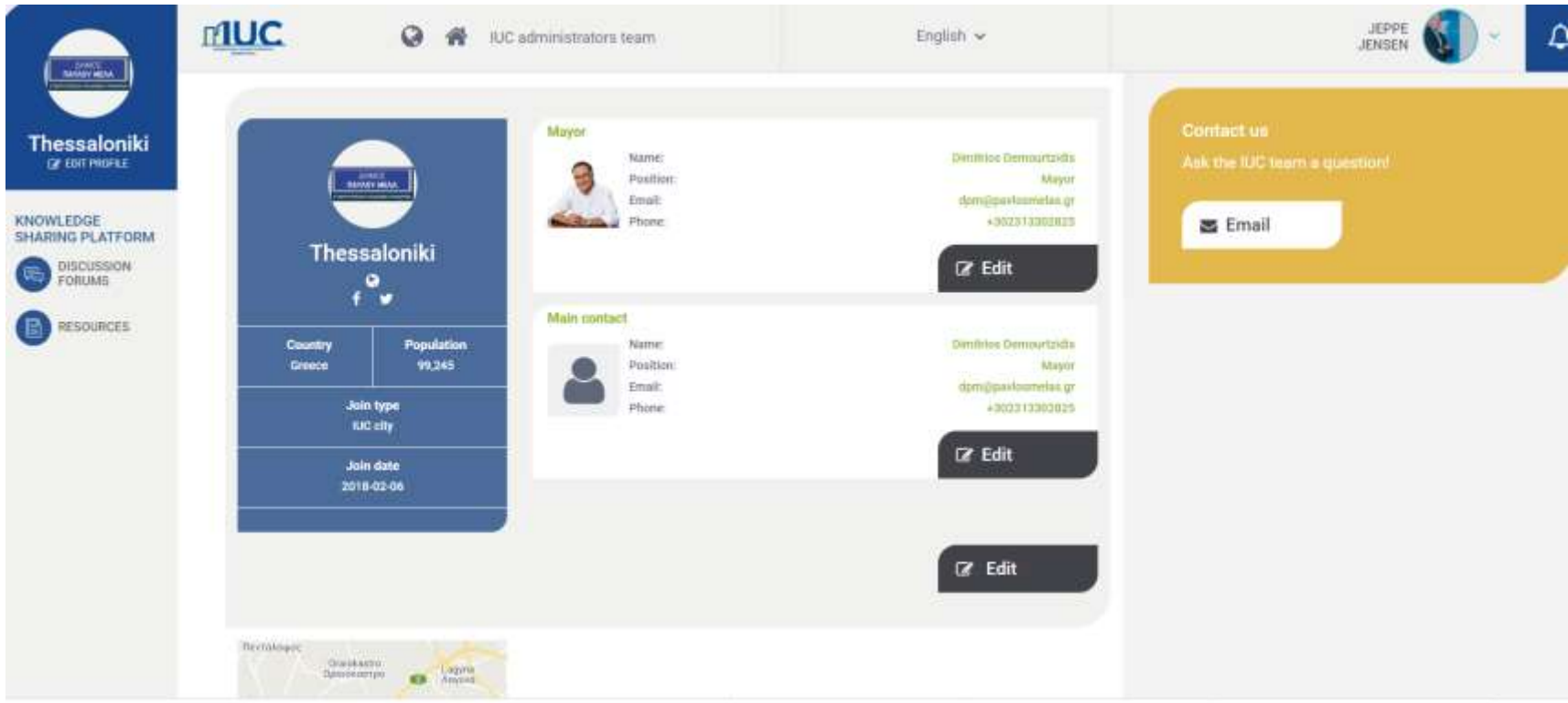


AGENDA

- 1** THE PLATFORM
 - City and contact database
 - Administration
- 2** DISCUSSION FORUM
 - Forums
 - Topics
- 3** RESOURCES
 - Overview
 - Upload
- 4** GUIDE FOR ADMINISTRATORS
 - How to administrate users and content
- 5** WHAT NEXT?

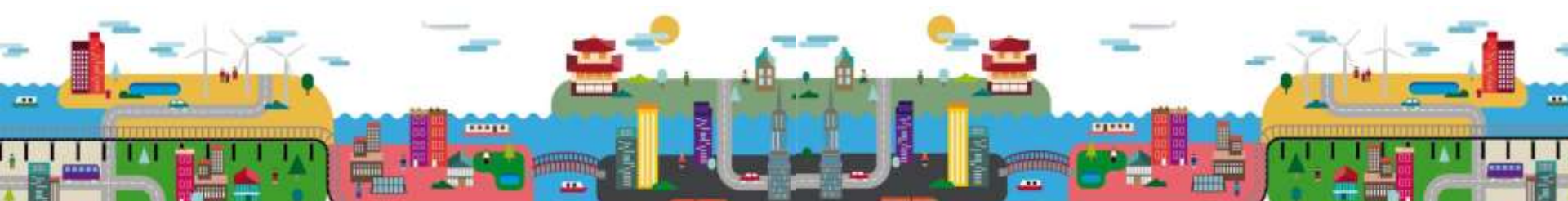
Food for thoughts in content creation

IUC City overview

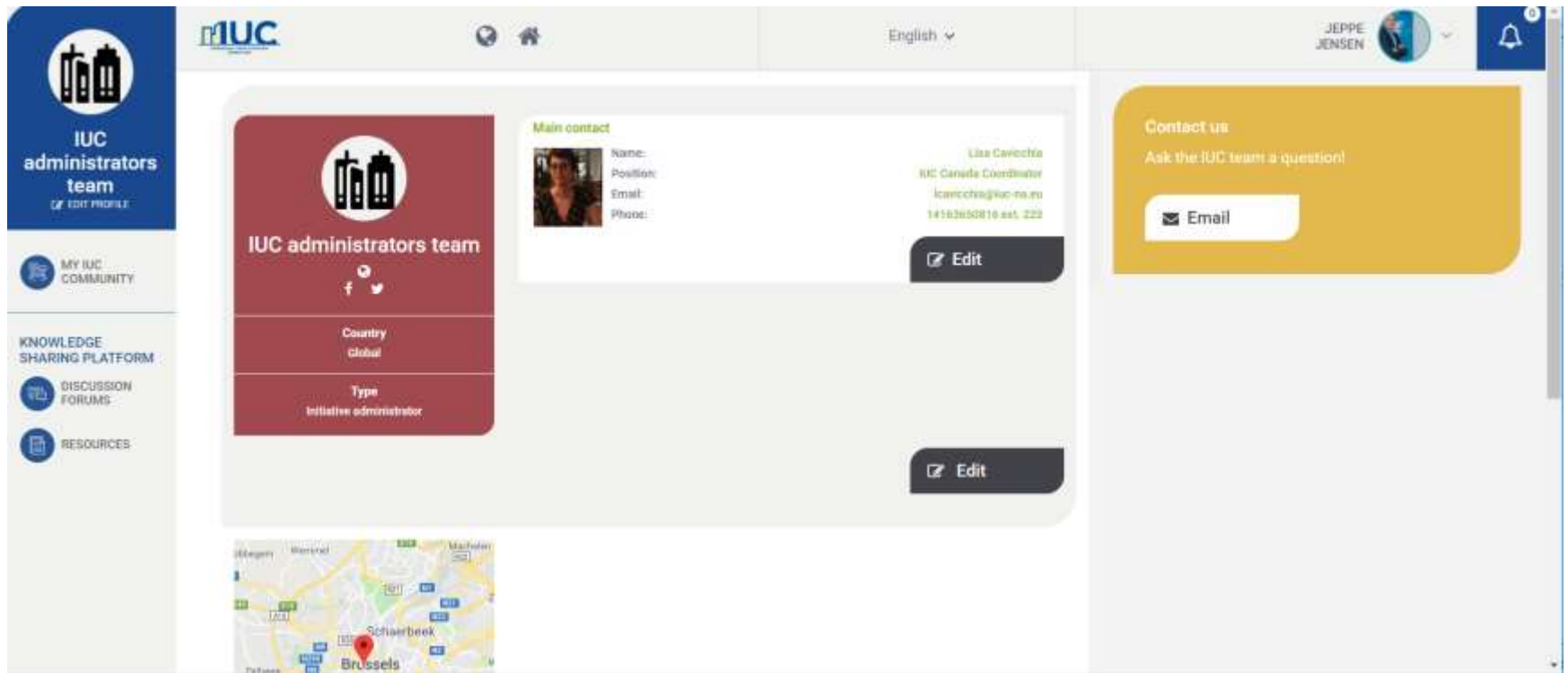


The screenshot shows the IUC City Overview page for Thessaloniki. The page is divided into several sections:

- Header:** IUC logo, navigation icons, "IUC administrators team", language selector (English), and user profile (JEPPE JENSEN).
- City Profile Card (Left):**
 - City name: Thessaloniki
 - Country: Greece
 - Population: 99,265
 - Join type: IUC city
 - Join date: 2018-02-06
- Mayor Contact (Top Right):**
 - Name: Dimitrios Demourtzidis
 - Position: Mayor
 - Email: ddm@pasloumetas.gr
 - Phone: +302313302823
 - Edit button
- Main Contact (Middle Right):**
 - Name: Dimitrios Demourtzidis
 - Position: Mayor
 - Email: ddm@pasloumetas.gr
 - Phone: +302313302823
 - Edit button
- Contact Us (Bottom Right):**
 - Text: "Contact us Ask the IUC team a question!"
 - Email button
- Left Sidebar:**
 - Thessaloniki profile card with "EDIT PROFILE" button.
 - KNOWLEDGE SHARING PLATFORM
 - DISCUSSION FORUMS
 - RESOURCES
- Map (Bottom Left):** A small map showing the location of Thessaloniki in Greece.



Admin overview



The screenshot shows a web interface for the IUC administrators team. On the left is a navigation sidebar with icons for 'IUC administrators team', 'MY IUC COMMUNITY', 'KNOWLEDGE SHARING PLATFORM', 'DISCUSSION FORUMS', and 'RESOURCES'. The main content area features a profile card for the 'IUC administrators team' with a location map of Brussels and a 'Main contact' section for Lisa Caricchia, IUC Canada Coordinator. A yellow 'Contact us' box is on the right, and a user profile for 'JEPPE JENSEN' is in the top right corner.

IUC administrators team
EDIT PROFILE

MY IUC COMMUNITY

KNOWLEDGE SHARING PLATFORM

DISCUSSION FORUMS


RESOURCES

IUC administrators team

Country: Global

Type: Initiative administrator

Main contact

 Name: Lisa Caricchia
Position: IUC Canada Coordinator
Email: lcaricchia@iuc-na.eu
Phone: 14162650816 ext. 223

[Edit](#)

Contact us
Ask the IUC team a question!

[Email](#)

JEPPE JENSEN



Admin overview

English ▾

IUC
administrators
team

[E] EDIT PROFILE

COMMUNITY

My IUC Cities

Signatory name	Country	Actions
Mannheim Germany	🇩🇪	🗑️
Test City Japan	🇯🇵	🗑️
HLAVNÍ MĚSTO PRAHA	🇨🇪	🗑️
PREFEITURA DE BENEDITO NOVO	🇧🇷	🗑️
Ayuntamiento de Albacete	🇪🇸	🗑️
Thessaloniki	🇬🇷	🗑️
PREFEITURA MUNICIPAL DE VITÓRIA	🇧🇷	🗑️
Gustavo Adrian Melella	🇲🇽	🗑️

MY IUC COMMUNITY

KNOWLEDGE SHARING PLATFORM

- DISCUSSION FORUMS
- RESOURCES



User experience

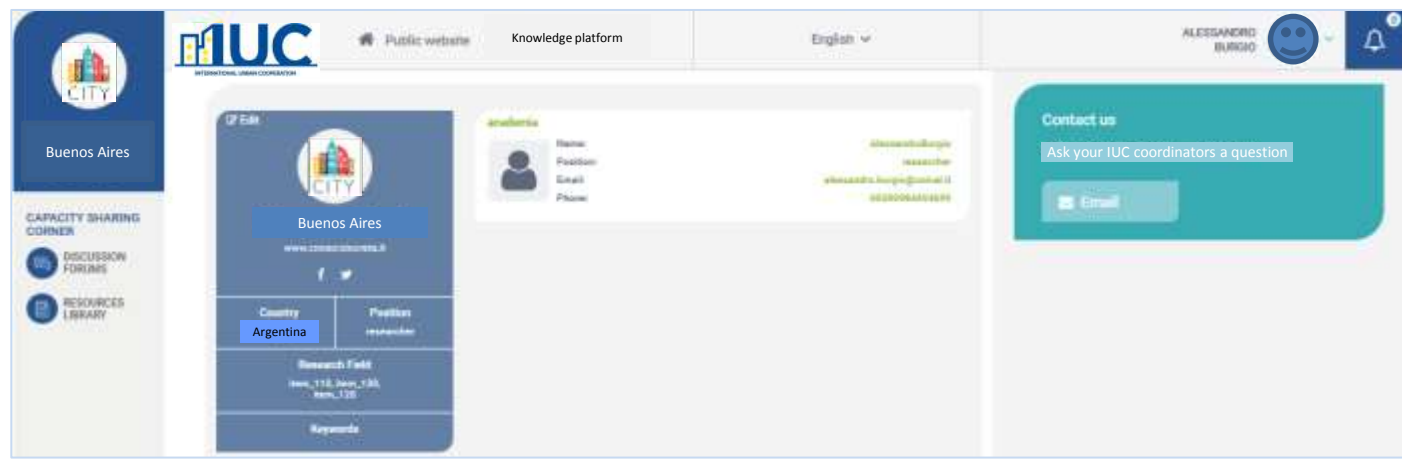
Each IUC cities have dedicated profiles where individual contacts are connected to, where general information and contact details can be stored. Logging in provides access to the knowledge platform with two main tools:



- **Resource library** where material and information can be uploaded and shared widely among the cities and administrators both on a regional level and globally.
- **Discussion forum** that enables the different IUC cities to interact and discuss among each other both regionally and globally and at a later stage also bilaterally. Discussion forums can be further divided thematically or geographically for more specific exchanges.



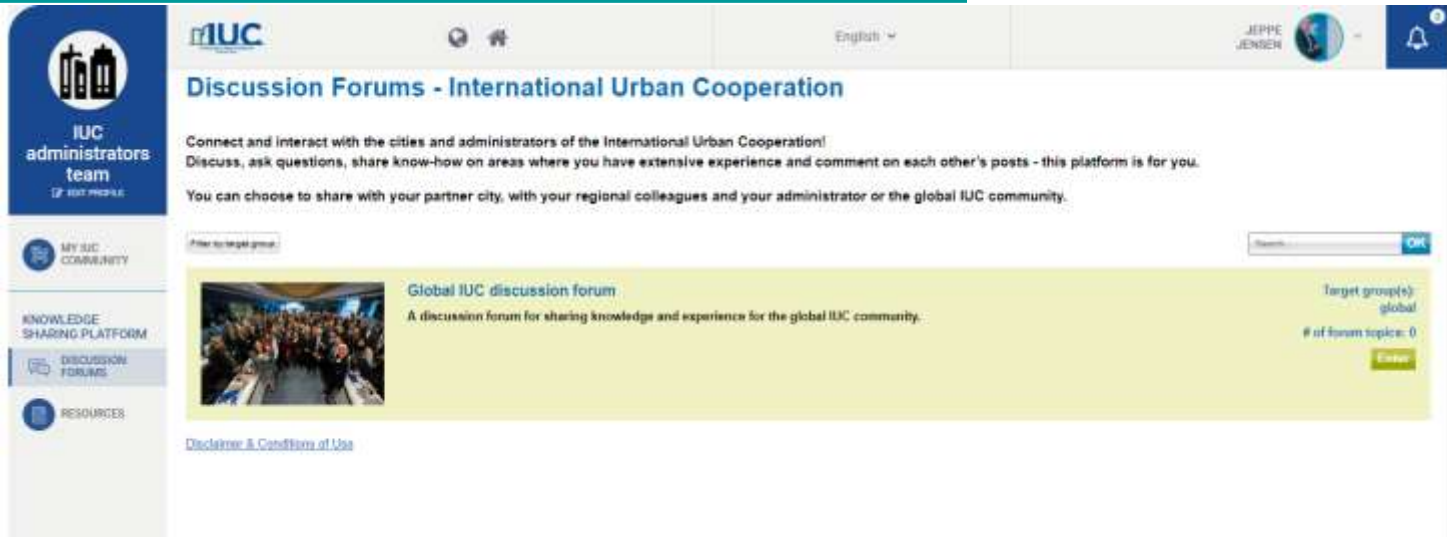
Platform and administration



The screenshot shows the IUC Knowledge platform interface. At the top, there is a navigation bar with the IUC logo, 'Public website', 'Knowledge platform', and a language dropdown set to 'English'. On the right, a user profile for 'ALESSANDRO BURGIO' is visible with a smiley face icon and a notification bell. The main content area is divided into three sections: a left sidebar, a central profile card, and a right contact box. The sidebar includes a 'Buenos Aires' header, a 'CAPACITY SHARING CORNER' section with 'DISCUSSION FORUMS' and 'RESOURCES LIBRARY' buttons, and a 'Buenos Aires' profile card. The central profile card shows a user profile for 'alessandrob' with fields for Name, Position, Email, and Phone, and a 'Research Field' section listing 'Urban, 116, Urban, 186, Urban, 130'. The right contact box has a 'Contact us' header, a text input field with the placeholder 'Ask your IUC coordinators a question', and an 'Email' button.



Discussion forums



The screenshot shows the landing page for the IUC Discussion Forums. The page features a navigation menu on the left with options for 'IUC administrators team', 'MY IUC COMMUNITY', 'KNOWLEDGE SHARING PLATFORM', 'DISCUSSION FORUMS', and 'RESOURCES'. The main content area is titled 'Discussion Forums - International Urban Cooperation' and includes a search bar, a filter for target groups, and a list of forums. The first forum listed is 'Global IUC discussion forum', which is described as a platform for sharing knowledge and experience for the global IUC community. The page also includes a 'Disclaimer & Conditions of Use' link.

- Landin page: Overview of the different discussion forums available to you
- Filter by target group: Different IUC regional offices
- Discussion forums can have limited users (done from administrator only):
 - From a global discussion
 - To a bilateral chat room



Discussion forums



IUC administrators team
OF 107 PEOPLE

Connect and interact with the cities and administrators of the International Urban Cooperation!
Discuss, ask questions, share know-how on areas where you have extensive experience and comment on each other's posts - this platform is for you.

You can choose to share with your partner city, with your regional colleagues and your administrator or the global IUC community.

Filter by:

Global IUC discussion forum
A discussion forum for sharing knowledge and experience for the global IUC community.
Target group(s): global
of forum topics: 5

IUC - Second CITY-TO-CITY EVENT (October 2018)
A discussion forum for sharing knowledge and experience as a continuation of the thematic exchanges carried out during CITY-TO-CITY Event.
Target group(s):

- What are the key challenges to implementation you are facing?
- What are the key steps to move from planning to implementation?
- What solutions have you put in place and what good practices can you share?

[Business & Conditions of Use](#)

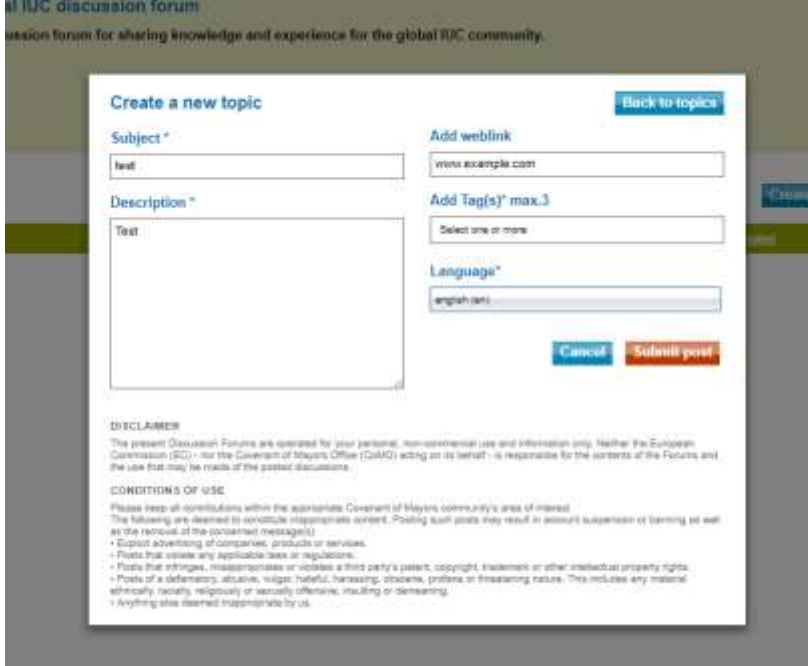
Topic title	1 topic	2 comments	1 reply	1 comment	1 comment	1 reply
Climate Mitigation & Adaptation, and Energy	1	2	1	1	1	1
Smart city	2	0	0	1	1	1
Water	1	0	0	1	1	1
Climate Resilience, Health & Sustainable production and consumption	0	0	0	1	1	1
Waste	0	0	0	1	1	1

- Inside a specific chat forum
- List of topics within one forum
- Creation of a topic – Administrators and users
- Overview of tags and languages, and table overview of topics



Discussion forums

- Fill in form to set up the discussion forum
 - Subject
 - Description
 - Weblink
 - Tags (We can add the relevant tags)
 - Submit



IUC discussion forum
Discussion forum for sharing knowledge and experience for the global IUC community.

Create a new topic [Back to topics](#)

Subject *
Text

Add weblink
www.example.com

Description *
Text

Add Tag(s)* max.3
Select one or more

Language*
english/en

DISCLAIMER
The present Discussion Forums are operated for your personal, non-commercial use and information only. Neither the European Commission (EC) nor the Government of Mayors Office (GMO) acting on its behalf - is responsible for the contents of the Forums and the view that may be made of the posted discussions.

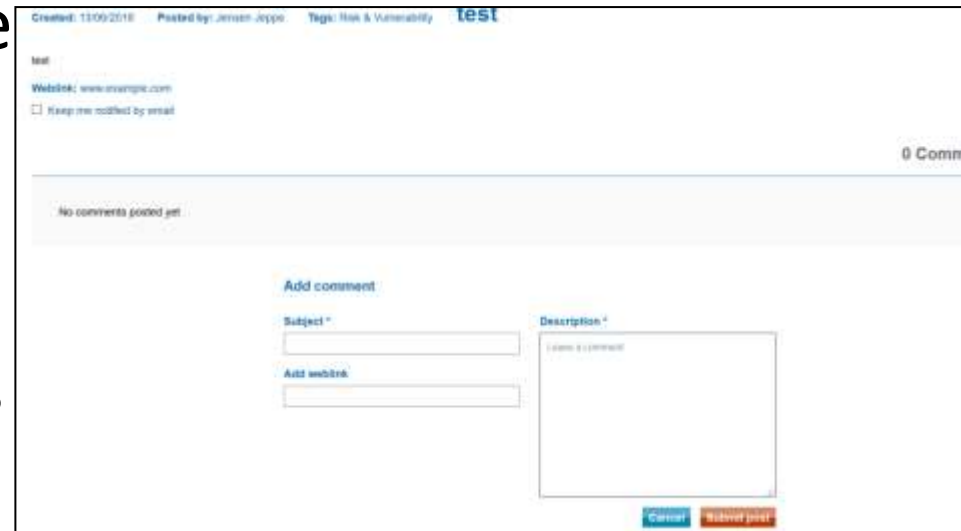
CONDITIONS OF USE
Please keep all contributions within the appropriate Government of Mayors community's area of interest. The following are deemed to constitute inappropriate content. Posting such posts may result in account suspension or banning as well as the removal of the concerned message(s):

- Explicit advertising of companies, products or services.
- Posts that violate any applicable laws or regulations.
- Posts that infringe, misappropriate or violate a third party's patent, copyright, trademark or other intellectual property rights.
- Posts of a defamatory, abusive, vulgar, hateful, harassing, obscene, profane or threatening nature. This includes any material ethnically, racially, religiously or sexually offensive, insulting or demeaning.
- Anything else deemed inappropriate by us.



Discussion forums

- The description can be commented by anyone who has access to the note
- The system recognises the ID of the user
- Option of notification in case of new comments



Created: 11/09/2016 Posted by: Jansen-Jeppe Tags: Risk & Vulnerability test

test

Weblink: www.example.com

Keep me notified by email

0 Comm

No comments posted yet

Add comment

Subject *

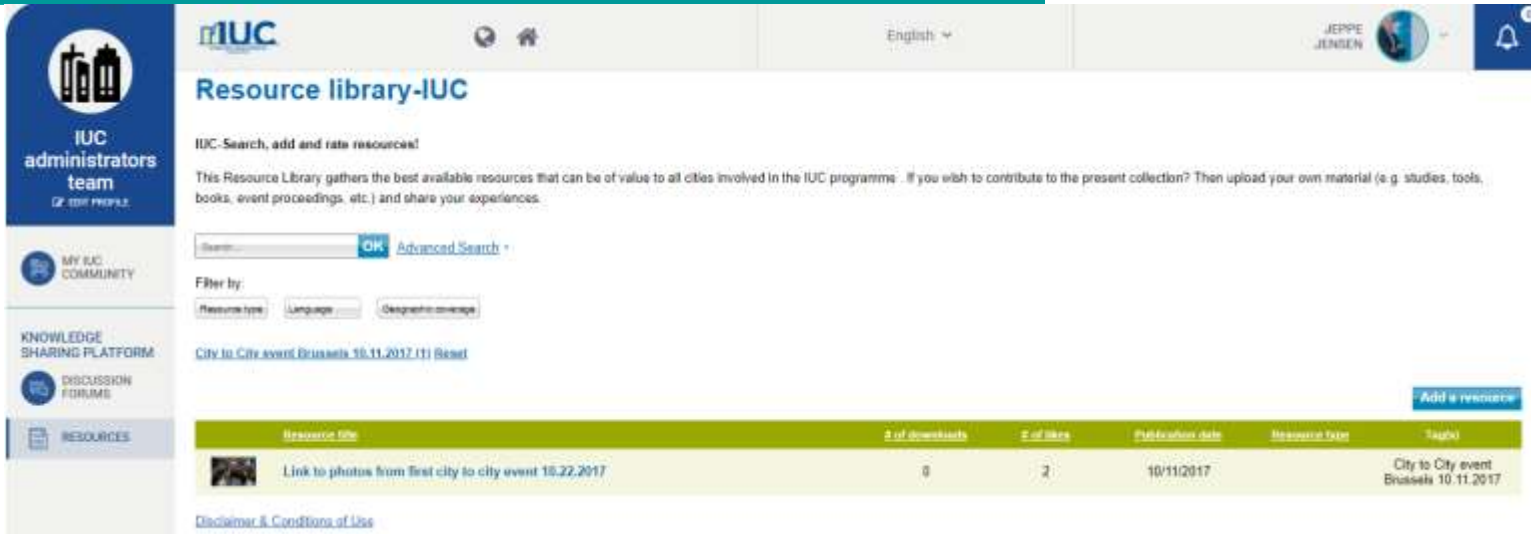
Add weblink

Description *

Cancel Submit post



Ressource



The screenshot shows the 'Resource library-IUC' website. The header includes the IUC logo, a language dropdown set to 'English', and a user profile for 'JEPPE JENSEN'. The main content area features a search bar with a search button and an 'Advanced Search' link. Below the search bar are filter options for 'Resource type', 'Language', and 'Geographic coverage'. A list of resources is displayed in a table view, with one resource visible: 'Link to photos from first city to city event 10.11.2017 (1) Best'. The table columns are 'Resource title', '# of downloads', '# of likes', 'Publication date', 'Resource type', and 'Tags'. A blue 'Add a resource' button is located on the right side of the table.

Resource title	# of downloads	# of likes	Publication date	Resource type	Tags
Link to photos from first city to city event 10.11.2017 (1) Best	0	2	10/11/2017		City to City event Brussels 10.11.2017

- Share all files on the site or as URLs to material
- Filter information
- Tags of material
- Geographical coverage
- Table view of info



Ressource

- Upload material or insert URL
- Set identification
- Add tags (What tags should be available)
- Add thumbnails to make the resource more appealing (report front page, picture of event, etc.)

[Back to resources](#)

Add new resource

Title *

Maximum of 100 characters

Description *

Maximum of 500 characters

Author(s) *

Maximum of 100 characters

Publication date *

Resource type *

Geographic coverage *

Language *

Add Tag(s)* max.3

Select one or more of the predefined tags

* Mandatory fields

Resource format *

Weblink *

or

Upload (for documents only) *

Thumbnail

Further info

http://

DISCLAIMER-IUC



Administrators experience

➤ General administration

➤ Ability to:

- follow cities and contacts
- Provide, update and delete cities and contacts
- Monitor all activities within your region

➤ Overview of:

- All cities and their information (Address, Coordinates, population, contacts, etc.)
- All contacts (Email, Phone, position, etc.)

➤ Knowledge sharing platform activities

➤ Ability to

- Set up the relevant Forums and topics for discussion (and potentially choose who has the access)
- Upload, update and delete content in the resource library (editor)
- Monitor, Comment and delete in all discussion forums related to your region



Next steps

- (0) UIC coordination team to upload improved Japanese version of the platform
- 1 Upload documents in the 'Resources' per regional office.
Provide a set of specific tags (1-3) you would like to include
- 2 Ensure that your cities are registered on the platform.

For any future questions or instructions jeppe.jensen@eumayors.eu

